



# Contract Law for non-lawyers

Helping Non-Lawyers understand Legal Information

SEMINAR

This programme is loaded with practical ideas and techniques to guide non-accountants through the essentials of contract law. Case studies will also include examples of what happens when things go wrong, and the available options. Time has been allocated for general discussion and participants' questions.

### Seminar Presenter

**Hans van Schreven LL.B**

Hans combines an exceptional legal mind with a flair for imparting knowledge. He is a senior partner in the prestigious Christchurch law firm, Clark Boyce, and has extensive experience of the education sector having served on the Board of Trustees of Fendalton Primary School, and as Chairman of Canterbury Education Services Society Ltd.



### Topics include ...

- The purpose, and types, of contracts
- How contracts are made
- How to read, and understand, contracts
- Be aware of the pitfalls in contracting
- Forsee problems before they arise
- How statutes can affect contractual agreements
- Know when to seek legal help
- Remedies available in event of a dispute

### Who should attend?

- Principals • Executive officers • Property Managers

### Course Information

**Date:** Tuesday 21 June, 2005

**Time:** 9.30am - 12.30pm

**Venue:** Balmerino Room  
Riccarton Park Function Centre  
Riccarton Raceway

**Cost:** \$135.00 incl. G.S.T.  
*Morning Tea provided*

Free Car Parking available right outside the conference centre – only 10 minutes from Christchurch CBD.



## YES! We would like to attend the Contract Law for Non-lawyers seminar

(Please use a separate registration form for each enrolment, photocopies are welcome).

Name: .....

School: .....

Phone: .....

Please send us an invoice for the total of \$ .....

Or find a cheque enclosed for \$ .....

**To register: fax free 0800 205 762 or post free to P.O. Box 414 Christchurch**

Please post or fax completed forms to CES Canterbury Head Office. Thank you.

Registration: call Jenni on 0800 205 267 or contact Wayne Jamieson for further information about this seminar.

**Cancellation:** A full refund will be provided if notice is given in writing to CES (letter: PO Box 414 Christchurch; fax: 0800 205 762; email: wayne@cessl.org.nz) before 16 June 2005. Substitute participant welcome. If you have registered, but do not attend the course and have not advised CES in writing before the start date, the full fee will apply. However, you will still receive course documents. If for reasons beyond the control of CES the event is cancelled, registrations will be refunded after deduction of expenses already incurred. CES reserves the right to make changes to the programme.

Canterbury Education Services Head Office

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