



Look
inside for
exciting new
Field Trip
option

Auckland School Caretakers'
& Property Managers'

CONFERENCE

& HIGH SCHOOL PROPERTY MANAGERS' FORUM

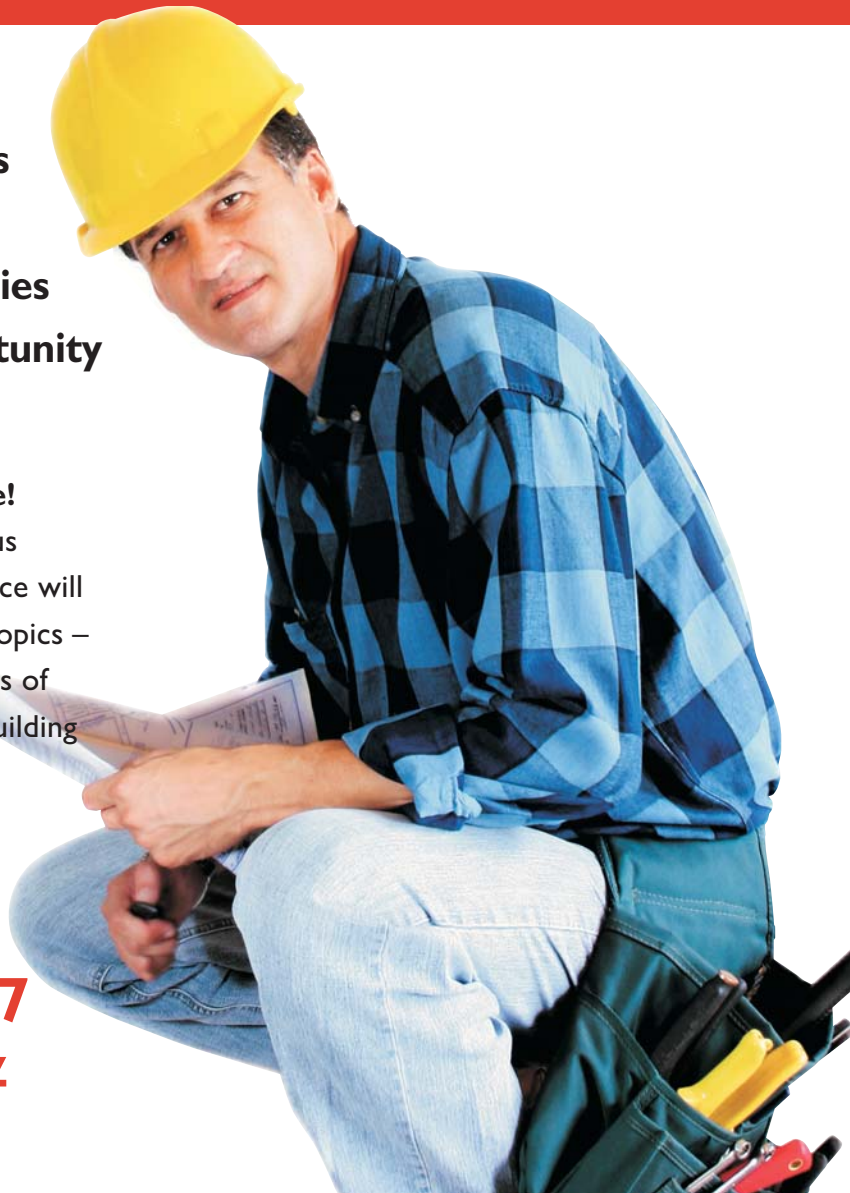
9.00am-4.15pm, Thursday, 26 August 2010
Alexandra Park Function Centre, Greenlane

- Fantastic range of topics
- Industry insights from experts
- Field trip option
- Great networking opportunities
- Personal development opportunity
- Relevant trade displays

Why you should attend this conference!

As a result of feedback surveys from previous conferences, speakers at this year's conference will continue to cater for mainstream property topics – but with a focus on best-practice in the areas of project management, compliance with the Building Code and performing classrooms.

3 ways to register:
fax free **0800 205 762**
phone free **0800 205 267**
online **www.cessl.org.nz**



Caretakers & Property Managers CONFERENCE / FIELD TRIP

PROGRAMME OF EVENTS – THURSDAY 26 AUGUST 2010

8.15am-9.00am	Registration
9.00am-9.15am	Introduction: Welcome to participants, housekeeping Wayne Jamieson, Marketing Manager, CES
9.15am-10.00am	Keynote Speaker: Penny Harrison “The Fine Art of Communicating”
10.00am-10.30am	Morning Tea
10-30am-12.30pm	<p>MORNING WORKSHOP or FIELD TRIP (2 hours each) Choose one of the following:</p> <div style="background-color: #0056b3; color: white; padding: 10px; margin-bottom: 10px;"> <p>A. Field Trip (limited to 8 delegates only) Visit two newly-opened schools to see examples of best practice in modern school design – Clover Park Middle School (Te Whanau o Tupuranga) and another (to be advised). Places limited – register early to secure your place.</p> </div> <p>B. Water Management Emma Corrie Thomson, Auckland Metrowater</p> <p>C. Playgrounds: the standards – and an update on recent changes Clive Dodd, NZ Standards</p> <p>D. Swimming Pools: get the best operating value from your pool Dave Henderson, SFRITO</p> <p>E. Boilers: get the best operating value from your boiler Paul Harper, RCR</p> <p>F. Turf Culture: how to make your grounds look great Baz Woodcock, NZ Turf Culture</p>
12.30pm-1.30pm	Networking Lunch
1-30pm-3.00pm	<p>AFTERNOON WORKSHOP (1 hr 30mins each) Choose one of the following:</p> <p>A. First Aid – tips and techniques for those first on the scene Jo Piggins, First Aid Training</p> <p>B. Looking after yourself during a pandemic Karin Lawson, Boracure</p> <p>C. Protecting yourself in the school worksite (tools use, height safety, etc) Russell Parker, Site Safe</p> <p>D. Recycling – a whole-school approach Ron Serber, contractor to Auckland City Council</p> <p>E. Civil Defence and your School – what is your role? Ben Stallworthy, Auckland Regional Emergency Management Office</p>
3.00pm-3.15pm	Afternoon Tea
3.15pm-3.45pm	Keynote Speaker: Peter Elliott, Actor
3.45pm-4.45pm	Conclusion / Prize Draw / Drinks

High School Property Managers FORUM

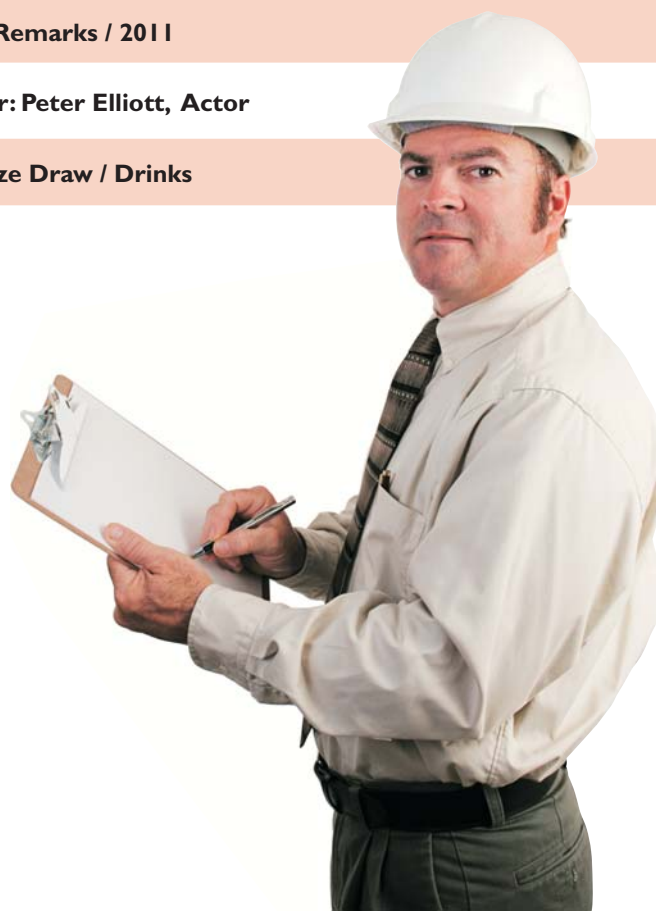
This Forum has been requested as a stand-alone option for high school property managers who face additional challenges running significant-sized campuses. Presenters and workshop topics have been selected to address specific areas of interest to high school managers, and to broaden their knowledge base. Extra time will also be allocated to discuss issues of mutual concern.

Forum participants will be part of the main conference until after morning tea. They will then separate into their own group for the rest of the day. At 3.15pm forum participants rejoin the main conference to enjoy entertainment and refreshments. **Note: forum workshops are not available as separate topics.**

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10.30am-11.00am	Opening, discussion and purpose Penny Harrison, Communicate Consultants
11.00am-12.30am	Green Buildings Pat Kane, Independent Design Consultant
12.30pm-1.00pm	Networking Lunch
1.00pm-1.45pm	Strategic Asset Management Rob Andrew, Opus
1.45pm-2.45pm	Health & Safety in Schools: recent case law and court decisions Charles de Lambert, Safe & Sound Solutions
2.45pm-3.15pm	Wrap / Closing Remarks / 2011
3.15pm-3.45pm	Keynote Speaker: Peter Elliott, Actor
3.45pm-4.45pm	Conclusion / Prize Draw / Drinks

Barry Brown
Rutherford College
“The way the speakers
angled their material to
suit our needs was great
– not just in theory, but
practical too ...”



Registration Form – 26 August, Alexandra Park, Greenlane

I would like to attend the Conference High School Property Managers Forum
(Please use a separate registration form for each enrolment, photocopies are welcome).

Registration details

Name

Position

School

Postal address

Email Address

Name to appear on Name Tag:

Please send us an invoice for the total of \$

Choose between the Property Conference (field trip/afternoon workshop or morning/afternoon workshops), or the High School Property Managers' Forum (three workshops). Bookings are allocated on a first-come, first-served basis, so although every effort will be made to accommodate your choice, we reserve the right to select an alternative.

OPTION ONE: CARETAKERS'/PROPERTY MANAGERS' CONFERENCE

Please decide now which workshop/field trip you want to attend and tick the relevant squares.

MORNING SESSION (choose one only)		AFTERNOON SESSIONS (choose one only)	
<input type="checkbox"/> Session A	Field Trip (limited to 8 delegates)	<input type="checkbox"/> Session A	First Aid Tips & Techniques
<input type="checkbox"/> Session B	Water Management	<input type="checkbox"/> Session B	Protecting yourself in a pandemic
<input type="checkbox"/> Session C	Playgrounds: standards and update	<input type="checkbox"/> Session C	Worksite Safety
<input type="checkbox"/> Session D	Swimming Pools: getting best value	<input type="checkbox"/> Session D	Recycling: a whole school approach
<input type="checkbox"/> Session E	Boilers: getting best value	<input type="checkbox"/> Session E	Civil Defence and Your School
<input type="checkbox"/> Session F	Turf Culture: getting best results		

OPTION TWO: HIGH SCHOOL PROPERTY MANAGERS' FORUM

ALL-DAY SESSION (all-inclusive)

Green Buildings / Strategic Asset Management / Recent Health & Safety Legislation Relating to Schools

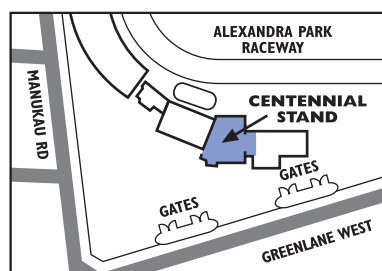
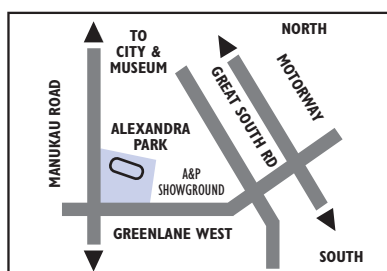
PAYMENT

Registration fee includes workshops and/or field trip, speakers, morning tea and buffet lunch. (\$225.00 per person)
NB: all fees includes GST of 12.5%. Places are strictly limited and final confirmation is subject to availability, so please register early. Any questions, contact Wayne 0800 205 267, or email wayne@cessl.org.nz

Cancellation Policy: You may send a substitute in your place. Cancellations received five days prior to the event will attract a full refund. Regrettably no refunds can be made for cancellations received after this date.

To register: fax free 0800 205 762, post-free to PO Box 414 Christchurch 8140, or go to www.cessl.org.nz

LOCATION: CENTENNIAL STAND, ALEXANDRA PARK FUNCTION CENTRE, GREENLANE



- Free carparking available right outside the conference centre
- Only 15 minutes from Queen Street
- Only ten minutes from Auckland Domestic Terminal
- Take Gate B or C to drive into the complex

CONFERENCE/FORUM SPEAKER PROFILES



Penny Harrison **Communicate Consultants**

Penny has worked with a wide range of business groups for over 20 years. As well as having corporate and line management roles at Bank of New Zealand, she was also General Manager of an executive recruitment firm and General Manager of a brand and design company. Penny is accredited to the Myers Briggs Foundation and is a mentor for Project-K – a community-based organisation that works with young people to maximise their potential.

Emma Comrie-Thomson **Metrowater**

Emma is an Environmental Coordinator with Metrowater. She is involved with developing best management practices for contractors and auditors and responding to incidents like burst water mains and wastewater overflows. One of her current projects is auditing a major sewer separation project in Kingsland and Morningside. Emma is also on the Steering Group Committee for the Auckland Regional Wai Care programme, which works with community groups and schools to monitor and improve water quality. She regularly visits schools to educate students about water conservation and protection.

Clive Dodd **Consulting Engineer, Standards NZ**

Clive is a Chartered Professional Engineer and Member of Engineers Australia. He is the Chair of the New Zealand Standards Playground Safety Committee and represents the Royal Society for the Prevention of Accidents in the field of Play Safety in both New Zealand and Australia. He is on the Register of Play Inspections International qualified to Level 3 Annual Inspector, and has more than 15 years experience in the field of International Standards Compliance, Inspection, Assessment, Auditing and Certification. Clive also has a Degree in Urban and Regional Planning and is a qualified Local Government Engineer.

David Henderson **Workplace Assessor, SFRITO**

David's extensive experience in swimming pool management includes Auckland's Glenfield Centre, Marlborough Aquatic Centre and Jellie Park Aqualand in Christchurch. David is a Water Safety New Zealand board member and has numerous memberships and qualifications.

Paul Harper **RCR Energy**

RCR Energy is the most complete supplier of boiler and energy systems in Australia and New Zealand. It is a multi-disciplinary engineering company specialising in the design, manufacture and maintenance of heavy equipment and industrial energy systems, together with a diverse range of support services.

Baz Woodcock **New Zealand Sports Turf Institute**

Baz is the Sales & Marketing Manager for NZSTI. He is responsible for the sales and marketing of training, products and services to a client portfolio that includes NZ Cricket, NZGA, Bowls NZ, sports stadiums, councils and schools. Baz's workshop will look at asset management (cost-saving and management techniques), turf advice (measuring to gauge and report on improvements), current turf management practices – and areas of non-compliance, and best-use and performance assessments (type and volume of play recommendations).

Jo Piggins **First Aid Training**

After Jo's children went to school she realised her passion for the outdoors and she completed a Diploma in Outdoor Recreation Leadership and a Bachelor of Sport and Recreation. Jo also holds the Pre-hospital Emergency Care Technician award and has been involved in many first-aid incidents. Running, surf life saving and mountain biking – and standing on the sideline supporting her children with their sports – fills in any spare time.

Karin Lawson **Boracure**

Colds, flu and gastroenteritis can all be transferred from surfaces to staff members and pupils, leading to cross-contamination throughout the school. Good hygienic practices begin at a primary stage. Boracure is committed to lifting the standards of hygiene in schools and educational institutions.

Russell Parker **Site Safe**

Site Safe is an independent, not-for-profit organisation with a mission to improve health and safety practices in the construction industry. Site Safe undertakes research, development and co-ordination of health and safety activities with the aim of reducing construction site injuries and deaths. This initiative is seen by the NZ government as a role-model for other high-risk industries to follow.

Ron Sperber **Earthwhile Ltd, Contractor to Auckland City Waste Education**

Ron's workshop will give you some very good reasons why it is so important for students to be recycling at school; what happens with it; and where it goes. More importantly, Ron looks at how to get the school staff and students on board and managing recycling so you don't have yet another task added to your job description! Expect to take part rather than just be talked at, and learn more about successful recycling schemes already running in schools.

Ben Stallworthy **Auckland Regional Emergency Management Office**

Ben started his working life as an officer in the army and was twice deployed on overseas operations before leaving the military to complete a Master of Arts in Philosophy at Auckland University. After joining the strategic policy team at Manukau City Council, he was subsequently appointed Manager, Emergency Planning, with responsibility for the coordination of business continuity planning and civil defence emergency management. In 2007 Ben was promoted to his current position of Executive Manager.

Pat Kane **Learning Spaces Consultant**

Early research (with the assistance of Auckland school property managers), led Pat to develop the award-winning Bodyfurn classroom furniture now recognised as a world-leading brand. He is now an independent design consultant specialising in new school developments and rebuilds. Pat remains at the forefront of knowledge of international best practice for 21st Century learning spaces – including how to “green” schools without breaking the bank!

Rob Andrews **Asset Management Principal, Opus**

Rob has been involved in asset management projects for over 20 years in New Zealand, Scotland, England, Wales and Canada. Since 2005 he has worked for Opus New Zealand managing major infrastructure assets including roads, water supply, drainage, wastewater, buildings, rail, ports structures and telecommunication networks.

Charles de Lambert **Safe & Sound Solutions**

Charles has over 25 years of commercial experience, specialising in the areas of legislation and compliance. In this session he will focus on managing risk (handling chemicals, plant and machinery, playground equipment, laboratories), and your school's responsibilities under the Health & Safety Act (e.g. training and supervising visitors and contractors, dealing with emergencies and accidents.) Time will be allocated for a group discussion.

Peter Elliott **Actor / Director**

Peter has been a fixture on our TV screens for over two decades. Award-nominated for playing the scheming Rex on 80's soap “Gloss”, Peter went on to win a Qantas gong for 2009 tele-movie “Until Proven Innocent”. Other acting roles include a fast-talking radio man on “Homeward Bound” and four years as a doctor on “Shortland Street”. Peter also writes and directs documentaries, and has fronted and narrated many shows including “Explorers”, “Captain's Log” and “Frontier of Dreams”.