

**ATTENTION  
PRINCIPAL**



# **School Board Mid Term Elections 2014**

# **Pre-Registration**

# **Returning Officer**

# **Service**

CES is New Zealand's leading  
Returning Officer Service for schools and  
demand for our services increases every year.  
School Board Mid Term Elections take place  
this year – **now is the time to request a  
quotation** from CES to provide this service.

**[www.cessl.org.nz](http://www.cessl.org.nz)**

**To pre-register: [www.cessl.org.nz](http://www.cessl.org.nz) or phone free 0800 205 267**

NEW! online election options  
now available via CES's website

New advances in technology mean elections are more efficient and results can be declared faster ...

- Candidates' profiles can be uploaded to CES's website
- Final results are uploaded to CES's website

Services provided by a  
CES Returning Officer:

Our Returning Officer will work closely with a designated staff member to administer Parent, Student or Staff Elections, gather and tabulate the results.

1. Prepare a timeline for the election/s;
2. Prepare the rolls of parents/caregivers and staff from information supplied;
3. Call for nominations by distributing to voters the notice and nomination form; prepare newspaper advertisements for publication;
4. Receive and check nomination forms and, where required, candidates' statements;
5. Distribute voting papers and reply envelopes;
6. Count/tally votes;
7. Declare the election results: inform the school; advertise in local newspapers;
8. Complete documentation for the Ministry of Education; file results with the District Court.

Contact:

For further information contact Wayne Jamieson:  
Phone: 0-3-338 4444 (within Christchurch),  
call free: 0800 205 267 rest of New Zealand,  
or email: wayne@cessl.org.nz

[www.cessl.org.nz](http://www.cessl.org.nz)

*"We will be knocking  
at your door when the next  
election comes around."*

Shirley M Irving, Bursar  
Kedgley Intermediate School  
Manukau City

*"Everything you sent us  
was easy to understand  
and helpful ... "*

Rana Foster  
Somerfield School, ChCh

*"Your level of communication  
was fantastic "*

Mark Richardson, Principal

*"Wayne, you are the best!  
I would definitely use you  
to do our election again."*

Valerie Stallard, School Secretary  
St Brendan's Catholic School

*"We would hate to run an  
election without you ..."*

Jo Williams, Principal's PA

*"The whole process ran  
smoothly and efficiently.  
Thankyou."*

Sue Martin, School Secretary  
Sherwood Primary School, Browns Bay



YES! We are interested in a quotation for **School Board Mid Term Elections 2014**

School \_\_\_\_\_

Contact \_\_\_\_\_

Position \_\_\_\_\_

Postal Address \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

Email \_\_\_\_\_

School Roll \_\_\_\_\_



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P.O. Box 414 Christchurch 8001

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