

School Board Mid-term Elections

Returning Officer

Service 2020



CES is New Zealand's leading Returning Officer service for schools and demand for our services increases annually.

School Board mid-term elections take place this year – **now is the time to request a quotation** from CES for your school.

Request a quote: contact Wayne wayne@cessl.org.nz

Our technology makes the election process easier and more transparent for your school

- All parent elections are conducted at little cost to your school and are based on MOE subsidies;
- Each school is set-up with a unique website-based portal where candidates can upload nominations, profiles and photos. Your school is able to see into this portal to track progress during the election process;
- CES will upload candidates' nominations, profiles and photos where necessary;
- Final results will be posted to your school's portal;
- CES processes are robust and proven: we have conducted over 1000 school BOT elections over the last 10 years;
- Our skilful staff have an implicit understanding of the election process.

CES Returning Officer services

Our Returning Officer will work closely with your school's designated staff member to administer parent/student/staff elections and gather and tabulate the results. He/she will:

- Prepare a time-line for the election/s;
- Call for nominations by distributing the notices and nomination forms
- Prepare newspaper advertisements and flyers for circulation;
- Prepare rolls of parents/caregivers and staff;
- Liaise with staff who are eligible for both staff and parent rolls;
- Receive and check nomination forms, and candidates' statements where required;
- Distribute voting papers and reply envelopes;
- Oversee the electoral process, count/tally votes;
- Declare and advertise the election results, notify the school and candidates;
- Complete documentation for the MoE;
- File results with the District Court.

"As a new Principal I've found your service incredibly helpful. Our community also felt reassured that the process has been transparent."

**Brenda Martin, Principal
Wesley Primary School**

"We will certainly use you again, due in part to your accessibility and professionalism which is superb."

**Sally Barrett, Principal
Wadestown School**

"Everything ran smoothly and even though you were extremely busy, you were accessible via phone for any questions."

**Julie Davies, Database Manager
Burnside High School**

"I really felt like I had very little to do as it was all so perfectly run at your end. The next time I have a BoT election I won't need to be concerned at all."

**Michele Stephens, Principal's PA
St Martins School**

"Thank you for the efficient, seamless way in which you ran the Auckland Girls' Grammar School election."

**Donna MacMenigall, PA to the Principal
Auckland Girls' Grammar School**

**For more information
contact Wayne Jamieson:
phone 0800 205 267 or email
wayne@cessl.org.nz**



YES! We are interested in a quotation for School Board Mid-term Elections 2020

School

Contact

Position

Postal Address

Phone Mobile

Email

School Roll



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