



**Auckland School Caretakers'  
and Property Managers'**

# **School Property Conference**

**9.00am-4.30pm, Thursday 26th August 2021  
Alexandra Park Function Centre, Greenlane**

**Reserve your place now! Register online: [www.cessl.org.nz](http://www.cessl.org.nz)  
email: [wayne@cessl.org.nz](mailto:wayne@cessl.org.nz) phone free: 0800 205 267**

## REGISTRATION 8.15am to 9.00am

## INTRODUCTION 9.00am

### Welcome to delegates and housekeeping

**Wayne Jamieson:** Marketing Manager, CES

## KEYNOTE SPEAKER 9.00am-9.55am

### NZ Police: responding to school lockdowns

#### Ross Barnaby

Armed Offenders Squad, NZ Police

There are many reasons why a school may go into lockdown – a nearby chemical spill; a dangerous dog invading the school grounds; or an unwelcome intruder.

Ross will speak about how the Armed Offenders Squad manages incidents involving firearms with a focus on the unique challenges presented by the school environment. He will also discuss:

- response procedures;
- communication;
- lockdowns;
- safe-havens;
- crisis management planning.

## MORNING TEA 10.00am to 10.30am

## MORNING WORKSHOPS 10.30am to 11.45am

### Current and future risks facing NZ schools

**Darren Morton:** Executive Security Group

Darren will identify the security issues that schools face today, and risks which may arise in the future – domestic situations, gang culture, drugs, bullying, active threats, weapons, etc. He will share proven resolution techniques and help you to write a security plan that maximises personal and structural safety for your school.

### Playground safety surfaces, injury prevention/impact performance and improvements

**Adam Stride:** Playsafe

Adam will review the history of head injuries caused by falls from playground equipment. He will provide scientific evidence which proves the effectiveness of impact-attenuating surfaces in preventing serious injuries.

Topics will include:

- playground safety surfaces
- playground inspections;
- injury prevention
- the importance of routine maintenance to prevent injuries;
- the role and responsibilities of a school caretaker.

## A systematic approach to tree management and maintenance

**Andreas (Rossy) Ross:** Pro Climb Tree Care

We all know that regular maintenance helps to keep trees healthy and safe. But what does this mean?

- how much money do you need to budget?
- how often do your school's trees need to be inspected and pruned?
- what records are required?

Rossy will talk about cost-effective tree management and give advice on technical and contractual solutions that will suit your school's budget.

## Building compliance – it is getting tougher out there

**Christine Scammell:** Argest

How can you manage the increasing scrutiny of councils, MBIE and compliance inspectors? Christine will help you to unravel the complexities of your school's regulatory obligations. Topics will include:

- the changing landscape of building compliance – and what it means for you;
- the reason why there are more and more compliance issues;
- what you can do to manage compliance more cost-effectively;
- owner's Inspections – what you need to know about this important aspect of health and safety;
- how to get the most out of the Ministry of Education's funded compliance services.

## Asbestos awareness around your school: an introduction to the basics

**Chris Donne:** Protec Consulting

This workshop will increase your understanding of the materials found in buildings. Learn about friable and non-friable products and how they differ, and the health risks caused by exposure. Chris will also examine the responsibility of the PCBU/duty holder to ensure the requirements are in place for your school buildings.

## Preventing slips, trips and falls

**Ian Clark:** IC Safety Solutions

Schools are often busy and crowded with large numbers people moving around at the same time increasing the potential for accidents. Control measures are often simple and low-cost, but bring about a significant reduction in injuries. Topics include:

- what are the major causes of slips, trips and falls in school grounds?
- does your school have best practices, and who is responsible?
- what is the best way to prevent slips, trips and falls?
- options for the future.

*Time will be allocated for questions.*



## KEYNOTE SPEAKER

11.50am to 12.30pm

### School traffic management

**Craig Macdonald:** All About People

Traffic Management is often the highest risk area around schools. Please send us photos taken **before the conference** of traffic areas around your school. We're looking for examples such as drop-off and pick up times, as well as areas used by trade vehicles, e.g. Waste Management, etc. (We will provide a traffic management checklist.) Craig will use these images during the workshop as the basis of identifying and managing real-life issues. **Forward your photos to wayne@cessl.org.nz before 19th August.**

## BUFFET LUNCH

12.30pm-1.10pm

## KEYNOTE SPEAKER

1.10pm-2.25pm

### Are you getting the best from your cleaning company?

**Dominic Drumm:** Westferry Property Services  
Understanding the cleaning industry

- trade organisations: BSCNZ
- training in the industry
- other groups: SFWU (union)
- cleaning awards
- interesting facts and stats

#### Key elements in cleaning contracts

- specifications, consumables

#### Understanding service delivery issues

- rubbish removal, water, hygiene

#### Protect assets with planned maintenance

- how to improve cleaning outcomes

## AFTERNOON WORKSHOPS

2.25pm-3.40pm

### Safety and security planning for school staff and management

**Darren Morton:** Executive Security Group

Topics will include:

- **Planning:** aspects which must be thought through and put in place at both management and staff level;
- **Application:** techniques to manage security and safety throughout the day.

### Using machinery safely around the school site

**Ian Clark:** IC Safety Solutions

Before you start using any machine you need to think about what risks may occur and how these can be managed. Things to consider are:

- where, when, and why?
- competency and training – who is qualified to operate the equipment?
- what's in this area, what's happened before?
- what's concealed that could cause concern?

*Time will be allocated for questions.*

### Health and safety in 2021 – WorkSafe's focus

**Craig Macdonald:** All About People,

Health and safety is more than paperwork and processes. It's about workplace culture, knowledge and developing good habits.

This workshop will focus on four topics:

1. Leadership
2. Risk management
3. Worker engagement
4. Continuous improvement

### Professional tree pruning without a chainsaw

**Andreas (Rossy) Ross:** Pro Climb Tree Care

Tree and shrub management starts with a plan. But not every school can afford to pay a professional arborist for all the necessary work. This workshop is about basic pruning which can be done by school staff using handsaws, loppers and secateurs. Ross will demonstrate the right tools to use and how to cost-effectively maintain your trees assets:

- which tools should your school buy?
- how do you make clean pruning cuts that will not damage your tree assets?
- when it's time to call the arborist

### Weed and fert spraying around the school site

**Row Robinson:** School Grounds Care Ltd

Spraying, weed-control within school grounds is a potential hazard. It is essential that the user is Growsafe-certified and carries the appropriate insurance cover.

Row will advise which sprays to use for specific situations and the correct use and calibration of spraying equipment.

### Waste minimisation for schools – a practical approach

**Ron Sperber:** Earthwhile

Ron will reveal what happens with waste streams, why we should care, and how we can all improve our efforts. He will define the role school property managers and ground staff can play in reducing waste, and the key elements required for successful diversion. Ron brings rich experience and helpful tips, delivered in a down-to-earth style.

## CONCLUSION

3.40pm-4.30pm

### Prizes drawn, complimentary drinks and nibbles

- Fantastic range of topics
- Networking opportunities
- Industry insights from experts
- Personal development
- Relevant trade displays

## KEYNOTE SPEAKER

### Ross Barnaby QSM

#### Armed Offenders Squad: NZ Police

Ross's career includes more than two decades in the elite anti-terrorism division of the armed offenders squad for which he was awarded the Queen's Service Medal. He also provided security for the United States delegation to Apec in 1999 and was seconded for his anti-terrorist skills to the 2000 Olympic Games in Sydney. These days, Ross is back in uniform at Auckland Central police station and focused on day-to-day crime.

### Darren Morton

#### Managing Director, Executive Security Group (ESG)

Darren has over 35 years of international experience working in security and protection across 12 countries. His career began in the NZ Police where he was a member of the armed offenders squad, the special tactics group and the witness protection squad. Darren is now Managing Director of his own private security company which provides VIP protection, security reviews, crime prevention, counter-stalking and security training for organisations including schools.

### Adam Stride

#### Principal Inspector/Director, Playsafe

Adam has over 17 years of experience in playground design, manufacturing and project management. He is an expert in playground compliance, maintenance issues and performance testing of impact-attenuating surface materials.

Adam is a certified Level 3 Outdoor Playground Inspector, a surface impact-testing specialist, and New Zealand's only accredited indoor enclosed play inspector.

### Andreas (Rossy) Ross

#### Managing Director, Pro Climb Tree Care

Rossy is passionate about the safety of everyone involved with trees, from the arborist working high up a tall tree to the public passing below. This led to him developing safety and training concepts which required a thorough knowledge of the risks and the management of trees as low-risk assets. Rossy holds qualifications in forestry, arboriculture, and industrial rope access. He is a consultant to Auckland Council, Food and Plant Research, Primary ITO and is an expert witness for WorkSafe.

### Christine Scammell

#### Argest

Argest is the leading building warrant of fitness compliance management company in New Zealand. It was the first New Zealand company to be ISO9001 Accredited for building warrant of fitness issues. Argest provides schools throughout New Zealand with facilities management for compliance on behalf of the Ministry of Education.

### Chris Donne

#### Director, Protec Consulting

Chris is a specialist in handling hazardous materials. He is currently based in Brisbane where Protec is part of a joint venture which recently launched a transmission electron microscope for the analysis and detection of asbestos. In 2003 Chris gained the BOHS P402 qualification in asbestos inspections and subsequently has completed further asbestos-related qualifications.

### Ian Clark

#### IC Safety Solutions Ltd

Ian is a specialist in health and safety with over 30 years of experience. He mentors companies and schools in the development of health and safety management systems and helps organisations to put in place safe practices which are relevant to their workplace.

## KEYNOTE SPEAKER

### Craig McDonald

#### Director/Senior Health & Safety Specialist All About People

Craig has over 25 years experience in workplace health & safety and emergency management. He is a SafePlus accredited assessor, ProfNZISM and is on the HASANZ register. Craig has worked in a many fields ranging from farms to schools, to manufacturing and construction, and most recently was the Health & Safety lead for the 36th America's Cup in Auckland.

## KEYNOTE SPEAKER

### Dominic Drumm

#### Westferry Property Services

Dominic founded the commercial cleaning company in 2007 after seeing that the industry was screaming out for reputable operators. He began with simple mission statement; to provide the highest level of cleaning consistently to all customers.

### Row Robinson

#### School Grounds Care Limited

Row is a registered spraying contractor who provides expertise in everything outdoors for Auckland schools. He is an arborist and a specialist in native plants and is skilled at turf management.

### Ron Sperber

#### Managing Director, Earthwhile

Ron is a passionate permaculture educator and self-confessed compost nut. Before founding Earthwhile, he was contracted to Auckland Council for 9 years as a waste minimisation facilitator for schools, including the WasteWise programme.

Ron is a former chair of the Auckland Zero Waste Alliance Trust, and is currently a trustee of the Auckland Permaculture Trust and director/principal tutor of Auckland Permaculture Workshop.

## COVID-19 and CES's response

CES is a member of the New Zealand Events Association and is committed to The Event Sector Voluntary Code. This means that we are:

- enabling contact tracing;
- enabling good hygiene practices;
- encouraging a culture of best practice around COVID-19.

To see the Code head to [www.majorevents.govt.nz/the\\_code](http://www.majorevents.govt.nz/the_code)

**The NZ COVID Tracer QR code will be accessible throughout ASC - we expect all delegates to scan the QR code or to sign-in manually.**

Check the Ministry of Health website to see the most up-to-date advice. The Ministry suggests people stay at home if you are unwell and call Healthline (for free) on 0800 358 5453, or your health care provider if you think you have symptoms of COVID-19.

**Follow these basic hygiene measures while attending ASC:**

- **Hand hygiene** - frequently wash your hands for 20 seconds, then dry them thoroughly. Or use an alcohol-based hand sanitiser.
- **Coughing and sneezing etiquette** - sneeze or cough into the crook of your elbow or cover coughs and sneezes with a tissue, then put the tissue in a bin and clean your hands (as above).
- **Avoiding touching your face**
- **Clean hard surfaces and frequently touched items** (for example door handles and phones)
- **Physical distancing:** keep a distance from people you do not know. Use your judgement.

## Auckland School Caretakers' and Property Managers' **School Property Conference**

9.00am-4.30pm, Thursday 26th August 2021

Yes, I would like to attend the Auckland School Property Conference  
(Please use a separate registration form for each enrolment, photocopies are welcome).

### Registration details

Name

Position

School

Postal address

Email Address

Name to appear on Name Tag:

Please send us an invoice for the total of \$

Please decide now which workshop you want to attend and tick the relevant squares.

Bookings are allocated on a first-come, first-served basis, so although every effort will be made to accommodate your choice, CES reserve the right to select an alternative.

MORNING SESSIONS (choose one only)		AFTERNOON SESSIONS (choose one only)	
<input type="checkbox"/> Session A	Current and future risks facing schools	<input type="checkbox"/> Session A	Safety and security planning for school staff
<input type="checkbox"/> Session B	Playground safety surfaces - injury prevention	<input type="checkbox"/> Session B	Using machinery around the school site
<input type="checkbox"/> Session C	Managing your school's tree assets	<input type="checkbox"/> Session C	Health & safety in 2021 - WorkSafe's focus
<input type="checkbox"/> Session D	Building warrant of fitness and compliance	<input type="checkbox"/> Session D	Professional tree pruning without a chainsaw
<input type="checkbox"/> Session E	Asbestos awareness around your school	<input type="checkbox"/> Session E	Weed and fert spraying around the school site
<input type="checkbox"/> Session F	Preventing slips, trips and falls	<input type="checkbox"/> Session F	Waste minimisation - a practical approach

### DIETARY INFORMATION (if applicable)

I am a vegetarian (tick if vegetarian)

I have special dietary requirements (please supply details) \_\_\_\_\_

### COST AND PAYMENT

Registration fee includes workshops, speakers, morning tea and buffet lunch. **\$365.00 + GST per person**. Places are strictly limited and final confirmation is subject to availability, so register early. Any questions, call free 0800 205 267, or email wayne@cessl.org.nz

### CANCELLATION POLICY

You may send a substitute in your place. Cancellations received seven days prior to the event will attract a full refund. Regrettably no refunds can be made for cancellations received after this date.

### 3 WAYS TO REGISTER

- 1. Online:** go to [www.cessl.org.nz/services](http://www.cessl.org.nz/services)
- 2. Email:** scan this registration form and send to wayne@cessl.org.nz
- 3. Phone free:** 0800 205 267

### CENTENNIAL STAND, ALEXANDRA PARK FUNCTION CENTRE, GREENLANE

Take Gate B or C to drive into the complex. Free parking is available right outside the Function Centre.

**Register online: [www.cessl.org.nz](http://www.cessl.org.nz) • phone free: 0800 205 267**

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