



**Auckland School Caretakers'
and Property Managers'**

School Property Conference

**9.00am-4.30pm, Thursday 29th September 2022
Alexandra Park Function Centre, Greenlane**

REGISTRATION 8.15am to 9.00am

INTRODUCTION 9.00am

Welcome to delegates
and housekeeping

Wayne Jamieson: Marketing Manager, CES

KEYNOTE SPEAKER 9.00am-9.55am

Working at height: a practical hands-on demonstration of all that working at heights means

David Karam: General Manager, APS

David will take you through the fundamentals of height safety with a focus on what it means working within the school environment.

He will advise what you need to consider regarding industry regulations, 5-10 Year Property Plans, and the importance of sustainable principles while undertaking regular maintenance and upkeep.

This workshop offers a practical 'hands on' experience, and you will come away with a better understanding of the vulnerabilities involved when you're working at height.



MORNING TEA 10.00am to 10.30am

MORNING WORKSHOPS 10.30am to 11.45am

Personal safety around the school site

Darren Morton: Executive Security Group

Darren will identify the security issues that schools face today, and the risks which may arise in the future – domestic situations, gang culture, drugs, bullying, active threats, weapons, etc. He will work through:

- How to identify safety and security risks in the school environment
- The risk assessment process for each risk
- Techniques to employ to mitigate and manage each risk

School playground safety and surfacing: compliance, maintenance, risks and liabilities

Adam Stride: Playsafe

Adam will review the history of head injuries caused by falls from playground equipment. He will provide scientific evidence which proves the effectiveness of impact-attenuating surfaces in preventing serious injuries.

Topics will include:

- Playground safety surfaces
- Playground inspections
- The importance of routine maintenance
- Injury prevention
- The role and responsibilities of the school caretaker.

A systematic approach to managing your school's tree assets

Andreas 'Rossy' Ross: Pro Climb Tree Care

We all know that regular maintenance helps to keep trees healthy and safe. But what does this mean? Rossy will talk about cost-effective tree management and give advice on technical and contractual solutions that will suit your school's budget.

- How much money you need to budget
- How often your school's trees need to be inspected and pruned
- Which records are required to be kept.

Building warrant of fitness and compliance

Christine Scammell: Argest

How do you manage the increasing scrutiny of councils, MBIE and compliance inspectors?

Christine will help you to unravel the complexities of your school's regulatory obligations. This session will cover:

- The changing landscape of building compliance and what it means for you
- The reason why there are more and more compliance issues
- What you can do to more cost-effectively manage compliance
- Owner's Inspections – what you need to know about this important aspect of health and safety
- How to get the most out of the Ministry of Education's funded compliance services.

Preventing slips, trips and falls

Ian Clark: IC Safety Solutions

This workshop has been designed to provide answers to frequently asked questions about:

- What to consider, and how to recognise potential slips and trips
- When to make the assessment of slips, trips and falls
- What are the major causes of slips, trips and falls in school grounds?
- Practical opportunities on how to manage the risk and prevent further accidents from happening

Time will be allocated for questions.

Artificial turf: options, maintenance and environmental considerations

Alex Glasgow: Sports Turf Consultant, NZ Sports Turf Institute (NZSTI)

This workshop will cover all available artificial turf options, including composition and what each type can be used for. Alex will look at the maintenance requirements of artificial turf – both longevity and safety is determined by the way maintenance is carried out – which makes knowing the correct practices very important.

He will also cover testing, product approval and certification processes for artificial turf. Surfaces such as rugby fields must be tested and certified before they can be used for competition. There are no similar requirements for other types of artificial turf, but Alex will explain why NZSTI still recommends basic safety testing.

KEYNOTE SPEAKER

11.50am to 12.30pm

School traffic management: schools' responsibilities, hazards and risks

Craig Macdonald: Senior Health & Safety Specialist, All About People

Traffic Management is often the highest risk area around schools. **Before the conference** please send us photos of high traffic areas around your school: we're looking for examples such as drop-off /pick up times and areas used by trade vehicles, etc. (We will provide a traffic management checklist.) Craig will use these images as the basis of identifying and managing real-life issues during the workshop.

Forward your digital photos to:
wayne@cessl.org.nz by 22nd September

BUFFET LUNCH

12.30pm-1.10pm

KEYNOTE SPEAKER

1.10pm-2.25pm

Getting the best from your cleaning company

Dominic Drumm: Westferry Property Services

- Understanding the cleaning industry
 - trade organisations, BSCNZ
 - training within the industry
 - other groups, (unions, etc)
 - cleaning awards, statistics and fun facts
- Key elements in cleaning contracts
 - specifications, consumables
- Understanding service delivery issues
 - rubbish removal, water, hygiene
- Protect assets with planned maintenance
 - how to improve cleaning outcomes.

AFTERNOON WORKSHOPS

2.25pm-3.40pm

Safety and security planning for school staff and management

Darren Morton: Executive Security Group

Workshop participants will work through how to formulate their own security and safety plan. Darren will also advise what should be considered at a management level regarding security and safety planning. He will cover both preventative and responsive aspects.

Time will be allocated for questions.

Using machinery safely around the school site

Ian Clark: IC Safety Solutions

The where, why, what and how can be answered with recognition of what is deemed competency and by being trained in the correct use of equipment and machinery. Ian will explain how roles and responsibilities are extended – and to whom – with practical methods to reduce the risk on the school site.

Time will be allocated for questions.

Health and safety in 2022

Craig Macdonald: Senior Health & Safety Specialist, All About People

Health and safety is more than paperwork and processes. It's about workplace culture, knowledge and developing good habits.

This workshop will focus on four key aspects:

- Leadership
- Risk management
- Worker engagement
- Continuous improvement

Professional tree pruning without a chainsaw

Andreas 'Rossy' Ross: Arborist, Pro Climb Tree Care

Tree and shrub management starts with a plan. But not every school can afford to pay a professional arborist for all the necessary work. This workshop is about basic pruning which can be done by school staff using handsaws, loppers and secateurs. Ross will demonstrate the right tools to use and how to cost-effectively maintain your trees assets.

- Which tools should your school buy?
- How do you make clean pruning cuts that will not damage your trees?
- When it's time to call a professional arborist

Spraying around the school site

Row Robinson: School Grounds Care Ltd

Spraying weed-control within school grounds is a potential health hazard. It is essential that the user is Growsafe-certified and carries appropriate insurance cover. Row will advise which sprays to use in specific situations, and how to correctly calibrate and use spraying equipment.

- **Networking opportunities**
- **Industry insights from experts**
- **Relevant trade displays**

Natural turf maintenance in an environmentally conscious world

Alex Glasgow: Sports Turf Consultant, NZ Sports Turf Institute (NZSTI)

Environment-related laws and regulations have an impact on how natural turf can be maintained. These include compliance with land management requirements. Alex will look at the environmental impact of turf management and how damage can be reduced whilst maintaining suitable turf quality. This session will cover:

- Turf species selection
- Irrigation (or not)
- Soil management
- Use of fertilisers / types of fertiliser
- Why the use of pesticides is important.

Alex will also discuss how measurement and testing of sports turf surfaces (soil and plant testing, moisture monitoring, irrigation system assessments and root-zone measurements) are vital to reduce the environmental impact of natural turf management.

CONCLUSION

3.40pm-4.30pm

Prizes drawn, complimentary drinks and nibbles



KEYNOTE SPEAKER

David Karam

General Manager, APS Property Services

David joined APS in 2004 and is involved with all aspects of the company, in particular roof access and height safety systems. He formerly served as an officer in the Army Engineers where he managed national and international projects.

Darren Morton

Managing Director, Executive Security Group (ESG)

Darren's career began with the NZ Police where he was a member of the armed offenders squad, the special tactics group and the witness protection squad. He now runs his own private security company which offers VIP protection, security reviews, crime prevention, and security training.

Adam Stride

Principal Inspector/Director, Playsafe

Adam has over 18 years experience in playground design and project management. He is an expert in compliance, maintenance and performance testing of surface materials. Adam is New Zealand's only accredited indoor enclosed playground inspector and he is a certified Level 3 Outdoor Playground Inspector.

Andreas 'Rossy' Ross

Managing Director, Pro Climb Tree Care

Rossy is passionate about the safety of everyone involved with trees, from the arborist working up a tall tree to the public passing beneath. This led to him developing safety and training concepts which require a thorough knowledge of the management of trees as low-risk assets. Rossy holds qualifications in forestry, arboriculture, and industrial rope access. He is a consultant to the Auckland City Council, Food and Plant Research, Primary ITO and has been an expert witness for WorkSafe.

Christine Scammell

Executive Director, Argest

Argest was the first New Zealand company to be ISO 9001 accredited for Building Warrant of Fitness issues and has been the leader in building compliance management for over 30 years. It provides facilities management for schools nationwide on behalf of the Ministry of Education.

Ian Clark

IC Safety Solutions Ltd

Ian specialises in mentoring companies in the development of practical, robust health and safety management systems which are relevant to their workplaces. He has over 30 years of experience and has assisted in the development of safety programmes for both New Zealand and international companies.

Alex Glasgow

Sports Turf Consultant, NZ Sports Turf Institute

Alex has been employed by NZSTI as an agronomist for over 30 years. He specialises in sports field design, construction and maintenance; environmental and sustainability issues relating to sports turf; horse racing tracks; golf course design; construction and maintenance. He is a member of the Executive Committee of the Sports Turf Association of New Zealand.

Craig McDonald

Director/Senior Health & Safety Specialist All About People

Craig has over 25 years experience in workplace health & safety and emergency management. He is a SafePlus accredited assessor, ProfNZISM and is on the HASANZ register. Craig has worked in a many fields ranging from farms to schools, to manufacturing and construction and most recently was the Health and Safety Lead for the 36th America's Cup in 2021.

KEYNOTE SPEAKER

Dominic Drumm

Westferry Property Services

Dominic founded his commercial cleaning company in 2007 after seeing that the industry was screaming out for reputable operators. He began with simple mission statement: to consistently provide the highest level of service to every customer.

Row Robinson

School Grounds Care Limited

Row is the expert-in-everything-outdoors for Auckland schools. He is a registered spraying contractor, a qualified arborist, skilled at turf management, and a specialist in native plants.

COVID-19 and CES's response*

To help keep everyone safe, please stay at home if you or anyone in your house is unwell. We encourage you to check the Ministry of Health website to see the most up-to-date advice.

Please follow these basic hygiene measures:

- **Face Masks** – you may be required to wear a face mask while participating in the workshop, and when sharing public spaces inside and outside the centre.
- **Hand hygiene** – frequently wash your hands for 20 seconds, then dry them thoroughly. Or use an alcohol-based hand sanitiser. (Dispensers will be available.)
- **Coughing and sneezing etiquette** – sneeze or cough into the crook of your elbow or cover coughs and sneezes with a tissue, then put the tissue in a bin and clean your hands.
- **Avoiding touching your face**
- **Physical distancing**: keep a distance from people you do not know. Use your judgement. Tissue in a bin and clean your hands.
- **Vaccine Pass (if required)** – show your My Vaccine Pass for verification on entry.
- **QR Code (if required)** – NZ COVID Tracer QR code posters will be displayed throughout the venue. Please scan the QR code or sign-in manually if required).

**This information is subject to change as public health advice is updated.*

Auckland School Caretakers' and Property Managers' **School Property Conference**

9.00am-4.30pm, Thursday 29th September 2022

Yes, I would like to attend the Auckland School Property Conference
(Please use a separate registration form for each enrolment, photocopies are welcome).

Registration details

Name

Position

School

Postal address

Email Address

Name to appear on Name Tag:

Please send us an invoice for the total of \$

Please decide now which workshop you want to attend and tick the relevant squares.

Bookings are allocated on a first-come, first-served basis, so although every effort will be made to accommodate your choice, CES reserve the right to select an alternative.

MORNING SESSIONS (choose one only)		AFTERNOON SESSIONS (choose one only)	
<input type="checkbox"/> Session A	Personal safety risks around the school site	<input type="checkbox"/> Session A	Security contractor management
<input type="checkbox"/> Session B	School playground and surfacing compliance	<input type="checkbox"/> Session B	Using machinery around the school site
<input type="checkbox"/> Session C	A systematic approach to managing school trees	<input type="checkbox"/> Session C	Health and Safety in 2022
<input type="checkbox"/> Session D	Building warrant of fitness and compliance	<input type="checkbox"/> Session D	Professional tree pruning without a chainsaw
<input type="checkbox"/> Session E	Preventing slips, trips and falls	<input type="checkbox"/> Session E	Spraying weeds around the school site
<input type="checkbox"/> Session F	Artificial turf - options, maintenance, sustainability	<input type="checkbox"/> Session F	Eco-conscious sports turf management

DIETARY INFORMATION (if applicable)

I am a vegetarian (tick if vegetarian)

I have special dietary requirements (please supply details) _____

COST AND PAYMENT

Registration fee includes workshops, speakers, morning tea and buffet lunch. **\$395.00 + GST per person**. Places are strictly limited and final confirmation is subject to availability, so register early. Any questions, call free 0800 205 267, or email wayne@cessl.org.nz

CANCELLATION POLICY

You may send a substitute in your place. Cancellations received seven days prior to the event will attract a full refund. Regrettably no refunds can be made for cancellations received after this date.

3 WAYS TO REGISTER

- 1. Online:** go to www.cessl.org.nz/services
- 2. Email:** scan this registration form and send to wayne@cessl.org.nz
- 3. Phone free:** 0800 205 267

CENTENNIAL STAND, ALEXANDRA PARK FUNCTION CENTRE, GREENLANE

Take Gate B or C to drive into the complex. Free parking is available right outside the Function Centre.

Register online: www.cessl.org.nz • phone free: 0800 205 267

AUCKLAND

