



**South Island School Caretakers'
and Property Managers'**

School Property Conference

**9.00am-4.30pm, Tuesday 23rd August 2022
Riccarton Park Function Centre, Christchurch**

Reserve your place now! Register online: www.cessl.org.nz

email: wayne@cessl.org.nz phone free: 0800 205 267

Programme of Events

REGISTRATION

8.15am-9.00am

INTRODUCTION

9.00am

Welcome to Delegates and Housekeeping

Wayne Jamieson: General Manager, CES

KEYNOTE SPEAKER

9.00am-9.55am

Energy management and de-carbonising your school

Erin Roughton: Emsol

Managing Director / Energy Auditor

Erin will present the importance of energy management in schools and its part in helping to meet New Zealand's de-carbonisation goals. Topics will include examples of savings achieved by schools, the technologies being used now, and those coming in the future.

He will also compare the options and costs for lighting and heat pumps, wood fuel, and solar systems to provide space heating and water heating.

MORNING WORKSHOPS

10.30am-11.45am

School playground safety and surfacing: compliance, maintenance, risks and liabilities

Adam Stride: Principal Inspector, Playsafe

Adam will review the history of head injuries caused by falls from playground equipment. He will provide scientific evidence which proves the effectiveness of impact-attenuating surfaces in preventing serious injuries.

Topics will include:

- Playground safety surfaces
- Playground inspections
- The importance of routine maintenance
- Injury prevention
- The role and responsibilities of the school caretaker.

Specific energy strategies for your school

Erin Roughton: Managing Director /
Energy Auditor, Emsol

This is a hands-on workshop with a focus on energy-efficiency for schools. It will include methods to track the important KPIs that measure your school's energy and carbon emissions. There will also be an opportunity to ask questions specific to your school and hear about technologies and strategies which other schools have already successfully adopted.

Managing Security Contractors

Darren Morton: Executive Security Group

This session will include advice and resources for creating your school's security policies, including guidance on assessing security risks.

- How to select the right contractor
- Issues you need to be aware of within the security industry
- How to audit a contractor's performance
- How to maximise your financial return
- Cost effective techniques to manage physical security elements.

Artificial turf: options, maintenance and testing

Chris Gribben: Agronomist,
NZ Sports Turf Institute (NZSTI)

This workshop will cover all available artificial turf options, including composition and what each type can be used for. Chris will look at the maintenance requirements of artificial turf – both longevity and safety is determined by the way maintenance is carried out – which makes knowing the correct practices very important.

He will also cover testing, product approval and certification processes for artificial turf. Surfaces such as rugby fields must be tested and certified before they can be used for competition. There are no similar requirements for other types of artificial turf, but Chris will explain why NZSTI still recommends basic safety testing.

Evacuations, fire risks, and practical fire training

Neil Russell: Training & Safety Consultant,
FFP Canterbury

This workshop will identify your responsibility before and during a fire evacuation. Learn about the expected risks and the essential equipment your school should have available. Neil will finish with a live demonstration showing the correct way to use a fire extinguisher (with the aid of a fire simulator).

Tough plants and groundcovers for school grounds

Alan Joliffe: Horticulturist

This workshop will focus on selecting ground-cover vegetation for areas where high wear and tear is likely. Alan will advise how to select hardy plants which will add year-round interest and texture. Topics will include:

- Groundcovers and design
- Caring for groundcovers
- Discussion on a wide variety of plants for different situations

KEYNOTE SPEAKER

11.50am-12.30pm

School traffic management: schools' responsibilities, hazards and risks

Craig Macdonald: All About People
Director/Senior Health & Safety Specialist

Managing traffic is one of the highest risk areas around schools. **Before the conference** please send us photos of high traffic areas around your school: we're looking for examples such as drop-off /pick up times and areas used by trade vehicles. (We will provide a traffic management checklist.) Craig will use these images as the basis of identifying real-life issues during the workshop.

Forward your digital photos to
wayne@cessl.org.nz before 16th August.

BUFFET LUNCH

12.30pm-1.15pm

KEYNOTE SPEAKER

1.15pm-2.15pm

Getting the best from your cleaning company

Dominic Drumm: Westferry Property Services

- Understanding the cleaning industry
 - trade organisations, BSCNZ
 - training within the industry
 - other groups, (unions, etc)
 - cleaning awards, statistics and fun facts
- Key elements in cleaning contracts
 - specifications, consumables
- Understanding service delivery issues
 - rubbish removal, water, hygiene
- Protect assets with planned maintenance
 - how to improve cleaning outcomes.

AFTERNOON WORKSHOPS

2.20pm-3.30pm

Edible gardens and orchards for schools

Alan Joliffe: Royal NZ Institute of Horticulture

Many schools are using edible gardens to promote life skills. Alan will discuss how to choose the right location and varieties.. Topics will include:

- Educational purposes of edible gardens and orchards
- Examples of different types of edible gardens
- A discussion about the variety of edible gardens currently in schools

Health and safety in 2022

Craig Macdonald: /Senior Health & Safety Specialist, All About People

International workplace health and safety is moving more towards a people-centric approach. This workshop will focus on what health, safety and well-being in the workplace looks like in 2022 including trends, areas of focus, strategies and objectives. Craig will share some simple strategies to help you implement these ideas.

Safety and security planning for school staff and management

Darren Morton: Executive Security Group

Workshop participants will work through how to formulate their own security and safety plan. Darren will also advise what should be considered at a management level regarding security and safety planning. He will cover both preventative and responsive aspects.

Time will be allocated for questions.

MoE general property update

Simon Cruickshank: Programme Manager – Minor Works, Education Infrastructure Service

Simon will provide a property update looking at water, boilers and coastal inundation.

Time will be allocated for an open discussion.

Natural turf maintenance in an environmentally conscious world

Chris Gribben: Agronomist,
NZ Sports Turf Institute

Environment related laws and regulations have an impact on how natural turf can be maintained. These include compliance with land management requirements.

Chris will look at the environmental impact of turf management and how damage can be reduced whilst maintaining suitable turf quality. This session will cover:

- Turf species selection
- Irrigation (or not)
- Soil management
- Use of fertilisers / types of fertiliser
- Why the use of pesticides is important.

Chris will also discuss how the measurement and testing of sports turf surfaces (soil and plant testing, moisture monitoring, irrigation system assessments and root-zone measurements) are vital to reduce the environmental impact of natural turf management.

Building warrant of fitness and compliance

Christine Scammell:
Executive Director, Argest

How do you manage the increasing scrutiny of councils, MBIE and compliance inspectors? Christine will help you to unravel the complexities of your school's regulatory obligations. She will cover:

- The changing landscape of building compliance and what it means for you
- The reason why there are more and more compliance issues
- What you can do more cost-effectively
- Owner's Inspections – what you need to know about this important aspect of health and safety
- How to get the most out of the Ministry of Education's funded compliance services.

CONCLUSION

3.30pm-4.30pm

**Prizes drawn,
complimentary drinks
and nibbles**



KEY SPEAKER PROFILE

Erin Roughton

**Managing Director / Energy Auditor,
Emsol (Energy Management Solutions Ltd)**

Erin is a qualified professional engineer and has 28+ years experience in energy engineering, research and project management in industrial, commercial and residential sectors. He is an accredited energy auditor and Energy Masters Member of EMANZ. He regularly provides policy advice and project management services to companies, councils and government organisations.

Adam Stride

Principal Inspector/Director, Playsafe

Adam is an expert in playground compliance, maintenance issues and performance testing of impact-attenuating surface materials. He is a certified Level 3 Outdoor Playground Inspector, a surface impact-testing specialist, and New Zealand's only accredited indoor enclosed play inspector.

Darren Morton

**Managing Director
Executive Security Group (ESG)**

Darren has over 35 years of international experience working in security and protection across 12 countries. His career began in the NZ Police where he was a member of the armed offenders squad, the special tactics group and the witness protection squad. Darren is now Managing Director of his own private security company which provides VIP protection, security reviews, crime prevention, counter-stalking and security training for organisations, including schools.

Chris Gribben

Agronomist, NZ Sports Turf Institute

Chris is an accomplished agronomist, leading NZSTI's services in the upper South Island where he services councils, golf and bowling clubs. Chris is also an essential member of the teaching team and contributes to the development of teaching, learning and assessment materials. Chris is an accredited GrowSafe trainer and Certified Handlers test certifier.

Neil Russell

Training & Safety Consultant

FFP Canterbury Ltd

Neil is an experienced operations professional skilled in evacuation and emergency management. He is currently employed as a trainer and safety consultant in FFP's Fire Safety Protection division.

Alan Joliffe

**Vice President, Royal New Zealand
Institute of Horticulture**

Alan is a horticulturist. He has worked with many councils to manage and improve public parks and gardens. He has a National Diploma in Horticulture (Hons) and is past-President of the Canterbury Horticultural Society.

KEY SPEAKER PROFILE

Craig McDonald

**Director/Senior Health & Safety Specialist,
All About People**

Craig has over 25 years experience in workplace health and safety and emergency management. He is a SafePlus accredited assessor, ProfNZISM and is on the HASANZ register. Craig has worked in many fields ranging from farms to schools, to manufacturing and construction, and most recently was the Health & Safety lead for the 36th America's Cup in Auckland.

KEY SPEAKER PROFILE

Dominic Drumm

Westferry Property Services

Dominic founded his commercial cleaning company in 2007 after seeing that the industry was screaming out for reputable operators. He began with simple mission statement: to consistently provide the highest level of service to every customer.

Simon Cruickshank

**Regional Infrastructure Manager –
Southern at Ministry of Education**

Simon has worked as a contractor and consultant for over 30 years. He is currently on secondment to the Ministry's capital works team where he oversees multi-million dollar projects throughout New Zealand.

Christine Scammell

Executive Director, Argest

Argest was the first New Zealand company to be ISO 9001 accredited for Building Warrant of Fitness issues and has been the leader in building compliance management for over 30 years. It provides facilities management for schools nationwide on behalf of the Ministry of Education.



COVID-19 and CES's response*

To help keep everyone safe, please stay at home if you or anyone in your house is unwell.

We encourage you to check the Ministry of Health website to see the most up-to-date advice.

Please follow these basic hygiene measures:

- **Face Masks** - you may be required to wear a face mask while participating in the workshops, and when sharing public spaces inside and outside the centre.
- **Hand hygiene** - frequently wash your hands for 20 seconds, then dry them thoroughly. Or use an alcohol-based hand sanitiser. (Dispensers will be available.)
- **Coughing and sneezing etiquette** - sneeze or cough into the crook of your elbow or cover coughs and sneezes with a tissue, then put the tissue in a bin and clean your hands.
- **Avoiding touching your face**
- **Physical distancing**: keep a distance from people you do not know. Use your judgement. Tissue in a bin and clean your hands.
- **Vaccine Pass (if required)** - show your My Vaccine Pass for verification on entry.
- **QR Code (if required)** - please scan the NZ COVID Tracer QR code or sign-in manually.

*This information is subject to change as public health advice is updated.

South Island School Caretakers' and Property Managers' School Property Conference

9am-4.30pm, Tuesday 23rd August 2022

Yes, I would like to attend the South Island School Property Conference
(Please use a separate registration form for each enrolment, photocopies are welcome).

Registration details

Name

Position

School

Postal address

Email Address

Name to appear on Name Tag:

Please send us an invoice for the total of \$

Please decide now which workshop you want to attend and tick the relevant squares.

Bookings are allocated on a first-come, first-served basis, so although every effort will be made to accommodate your choice, CES reserve the right to select an alternative.

MORNING SESSIONS (choose one only)		AFTERNOON SESSIONS (choose one only)	
<input type="checkbox"/> SESSION A	School playgrounds and surfacing	<input type="checkbox"/> SESSION A	Edible gardens and orchards for schools
<input type="checkbox"/> SESSION B	Specific energy strategies for your school	<input type="checkbox"/> SESSION B	Health and safety in 2022
<input type="checkbox"/> SESSION C	Managing security contractors	<input type="checkbox"/> SESSION C	Safety and security planning for school staff
<input type="checkbox"/> SESSION D	Artificial turf - options, maintenance and testing	<input type="checkbox"/> SESSION D	MoE general property update
<input type="checkbox"/> SESSION E	Evacuations, fire risks and practical fire training	<input type="checkbox"/> SESSION E	Natural turf management in an eco-conscious world
<input type="checkbox"/> SESSION F	Tough plants and groundcover for school grounds	<input type="checkbox"/> SESSION F	Building warrant of witness and compliance

DIETARY INFORMATION (if applicable)

I am a vegetarian (tick if vegetarian)

I have special dietary requirements (please supply details) _____

COST AND PAYMENT

Registration fee includes workshops, speakers, morning tea and buffet lunch. **\$395.00 + GST per person.** Places are strictly limited and final confirmation is subject to availability, so register early. Any questions, call free 0800 205 267, or email wayne@cessl.org.nz

CANCELLATION POLICY

You may send a substitute in your place. Cancellations received seven days prior to the event will attract a full refund. Regrettably no refunds can be made for cancellations received after this date.

3 WAYS TO REGISTER

1. **Online:** go to www.cessl.org.nz/services
2. **Email:** scan this registration form and send to wayne@cessl.org.nz
3. **Phone free:** 0800 205 267

RICCARTON PARK FUNCTION CENTRE, RICCARTON RACECOURSE

Free carparking is available right outside the front of the function centre. Only seven minutes from Christchurch International Airport.

Register online: www.cessl.org.nz phone free: 0800 205 267

